



February 2024

Dear Applicant

Thank you for your interest in the position of **Bursar & Clerk to the Governing Council** at Rose Hill School. The Governors of Rose Hill School welcome applications for the position of Bursar & Clerk to the Governing Council which becomes available on 1 September 2024 following the retirement of the current postholder.

Rose Hill School is an inspiring place to learn: a warm, caring school with inspirational teachers, an enriching curriculum, first class facilities and creative indoor and outdoor learning spaces. We are a modern school rich with tradition, we offer a rare mix: academic excellence; sporting achievement; exceptional pastoral care and the freedom to explore the creative arts.

We are equally focused on developing the social, physical, creative, emotional and spiritual child alongside our academic challenge because we know that this leads to enriched and deeper learning. It is also the right thing to do in a world that tends to only value short-term highs; we are in this for 'life', as I want our pupils, staff and parents to look back on their Rose Hill years as a time of wonder and inspiration!

We have an indoor swimming pool which complements the already outstanding facilities. These include a large Sports Hall, 220 seat theatre and 15 acres of fields and woodland that surround the school to enhance our Creative Curriculum. As a school we have been able to make significant investment in our infrastructure and facilities, but of course facilities are nothing without the right staff team.

I look forward to receiving your application which should be accompanied by a covering letter stating what attracts you to this post. Shortlisted candidates will be given the opportunity to visit the school but if you wish to visit before submitting your application, please contact the Head, Emma Neville, via email at [head@rosehillschool.co.uk](mailto:head@rosehillschool.co.uk).

Yours sincerely

Nevil Phillips

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**Chair of Governors**